

JOB-RELATED SKILLS

Job-related skills are those that apply to the specific occupation you desire. They are more specific to the job description. Job-related skills come from specific trainings, certifications, experiences, accomplishments or schooling that you have completed.

1. Education, course of study and years attended:

2. Extracurricular activities, hobbies or personal experiences that relate to the job you desire:

3. Accomplishments, awards or recognitions:

Of the job-related skills that you listed, select the top five skills that you possess and examples of how you exhibit each:

